

**Job Description:** Light assembly position using skills to produce high-quality commercial light fixtures in custom fabrication shop

**Reports to:** Production Manager

**Production Tasks & Responsibilities:**

- Study work order details for full understanding of their role in production
- Estimate time needed to complete production
- Build assemblies and sub-assemblies of commercial light fixtures to precise specification
- Test final assemblies for electrical continuity and manufacturing quality
- Finish, refinish and paint fixtures to exact detail for fixture restoration projects
- Learn and apply record keeping policies for all materials pulled from product inventory
- Critique labor estimates and post-production analysis reports of labor costs
- Attend and participate in regular team production meetings for design and manufacturing planning
- Work toward filling the role of supervisor of daily activities of small team

**Additional Work Requirements:**

- Demonstrate passion and enthusiasm with ability to keep a long-term commitment to company's mission
- Demonstrate leadership skills amongst a team of skilled workers
- Possess strong communication skills
- Abide by work shift time schedules
- Maintain a clean work environment
- Follow health and safety precautions

**Required Competencies and Qualifications:**

- High school diploma/GED required
- Basic understanding of electrical wiring and manufacturing systems
- 1+ year electrical experience

- Experience as a production worker
- Proven commitment to past employers
- Self-starter and leader who meets deadlines
- Strong work ethic and organizational skills
- Attention to detail Strong desire to create high-quality assemblies
- Multi-tasking skills in a job shop environment
- Consistent maximum performance abilities
- Team player with positive energy
- Ability to lift 50+lbs.
- Ability to work standing for extended periods of time
- Advocate for following all health & safety regulations

**Desired Competencies and Qualifications but not necessary**

- Ability to read electrical blueprints and CAD drawings
- Knowledge of commercial lighting and metal job shops
- Experience working in commercial lighting
- Knowledge of UL standards
- College Education

Job Type: Full-time

Salary: \$18.00 - \$20.00 /hour with raises corresponding to performance and promotion

